



Commonwealth of Massachusetts  
**Town of Wrentham**  
Board of Health  
79 South Street, Wrentham, MA 02093

TEL: (508) 384-5480  
FAX: (508) 384-5449

Dear Motel or Mobile Trailer Park Operator,

The following items are needed to obtain a permit to operate a Motel or Mobile Trailer Park in Wrentham.

1. **The Application for a License to Operate a Motel or Trailer Park:** This is a one page document, which is enclosed. Please fill out completely, do not leave any fields blank.
2. **Workers' Compensation Insurance Affidavit:** Massachusetts General Law Chapter 152 requires all businesses to submit a worker's compensation affidavit. This affidavit is included as a part of this packet.
3. **Certificate of Liability:** You must furnish a copy of your Certificate of Liability. This can be obtained from your insurance company and must be dated within two weeks of your application. It must list the Town of Wrentham as a certificate holder.
4. **Fee:** The cost for the motel or trailer park application is \$135 Checks should be made payable to the Town of Wrentham. The town does not accept debit or credit cards.
5. **Inspection Fees:** 0-50 units \$200, 51-200 units \$300, 201-500 units \$500, 501-1,000 units \$800, 1,001+ units \$1,000. **Re-inspection Fees:** \$100/unit **Subsequent Re-Inspection Fee:** \$50/unit **Conditions deemed to endanger or impair health and safety according to MGL 410.750:** \$150 **Subsequent Re-Inspections for 410.750:** \$150
6. **Plan Review for Motel/Hotels, New or Remodel:** \$250
7. **Good Standing Approval:** Please provide a fully executed Good Standing Approval Form; one is included with this packet. Good Standing Approval forms are processed at the Treasurer/Collector's office directly across from the Board of Health.

If you have any questions, please contact the office at 508-384-5480. The Board of Health is open on Mondays 8am to 2pm, Tuesdays from 12:00pm to 7:00pm and Wednesdays from 8am to 1pm. The office will be open on the following Thursdays December 3rd, 10th and 17<sup>th</sup> from 8am to 1pm, for your convenience in returning your application.

Sincerely,

The Wrentham Board of Health

Debra Dunn, Chairwoman  
Dr. Brain Kelly, Vice Chair  
George Smith, Clerk